

**Work Programme**  
**Business Support Overview and Scrutiny Committee**

**Policy framework documents: Council Plan, Community Plan and  
Licensing Policy Statement**

<b>Item</b>	<b>Work type</b>	<b>Responsible officer</b>	<b>Objectives</b>	<b>Timescale</b>
Annual Report 2008/9	Policy development	Steve Long	This reports on the progress against the Performance Plan 2007/8.	2 July 2009
Housing Revenue Account Capital Programme	Budget scrutiny	Derrick Singleton and Andy McNally-Johnson	This provides Members with the detailed Housing Revenue Account Capital Programme for 2009/10.	2 July 2009
Constitutional changes	Policy development	Deborah Upton	This reports on the introduction on the new "Councillor Call for Action" (CCfA) powers for Members.	2 July 2009
Call-in Sustainable Communities Act 2007	Call-ins	Joy Kirby	The Liberal Democratic Group called-in this Cabinet decision.	2 July 2009
Council plan monitoring (CPM) – 1 <sup>st</sup> quarter	Policy development	Sally Chalmers	To scrutinise the performance against targets in the Council Plan, for the first quarter.	18 August 2009
Capital Budget monitoring	Budget scrutiny	Peter Bown	This report presents the Capital Budget monitoring to May 2009.	18 August 2009
Revenue Budget monitoring	Budget scrutiny	Kevin Woolmer	This report presents the Revenue Budget monitoring to May 2009.	18 August 2009
Resource Strategy / Council Plan outline	Budget scrutiny	Mick Hayward/ Stephanie Goad	This report considers the Council's Medium Term Financial Strategy and the Council Plan outline.	18 August 2009

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Capital Budget monitoring	Budget scrutiny	Peter Bown	This report presents the Capital Budget monitoring to July 2009.	15 October 2009
Revenue Budget monitoring	Budget scrutiny	Kevin Woolmer	This report presents the Revenue Budget monitoring to July 2009.	15 October 2009
Review of Risk Management Strategy	Policy development	Joy Kirby	This report reviews the Risk Management Strategy.	15 October 2009
Attendance of the Portfolio Holder for Customer First and Corporate Services	Executive accountability	Stephanie Goad	Holding the executive to account.	15 October 2009
Council plan monitoring (CPM) – 2nd quarter	Policy development	Sally Chalmers	To scrutinise the performance against targets in the Council Plan, for the second quarter.	10 December 2009
Capital Budget monitoring	Budget scrutiny	Peter Bown	This report presents the Capital Budget monitoring to September 2009.	10 December 2009
Revenue Budget monitoring	Budget scrutiny	Kevin Woolmer	This report presents the Revenue Budget monitoring to September 2009.	10 December 2009
Attendance of the Portfolio Holder for Community Services	Executive accountability	Richard Hicks (Libraries) Deborah Upton (Housing)	Holding the executive to account.	10 December 2009
Capital Budget monitoring	Budget scrutiny	Peter Bown	This report presents the Capital Budget monitoring to November 2009.	2 February 2010
Revenue Budget monitoring	Budget scrutiny	Kevin Woolmer	This report presents the Revenue Budget monitoring to November 2009.	2 February 2010

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Initial Budget Proposals/Council Plan	Budget scrutiny	Mick Hayward/ Stephanie Goad	To consider the Council's initial Budget Proposals and Council Plan.	2 February 2010
Annual Equalities Report	Policy development	Abi Cooper	To consider the Council's Annual Equalities Report.	2 February 2010
Attendance of the Portfolio Holder for Finance and Deputy Leader	Executive accountability	Richard Hicks	Holding the executive to account.	2 February 2010
Council plan monitoring (CPM) – 3rd quarter	Policy development	Sally Chalmers	To scrutinise the performance against targets in the Council Plan, for the third quarter.	16 March 2010
Attendance of the Leader	Executive accountability	Richard Hicks	Holding the executive to account.	16 March 2010
LSP outcomes and targets	Policy development	Stephanie Goad	Report on future scrutiny of LSP outcomes and targets.	To be agreed
Revisions to the Corporate Enforcement Policy	Policy development	John Smith	This report recommends revisions to the Corporate Enforcement Policy.	To be agreed

**Forthcoming meetings:**

2 July 2009, 18 August 2009, 15 October 2009, 10 December 2009, 2 February 2010, 16 March 2010